

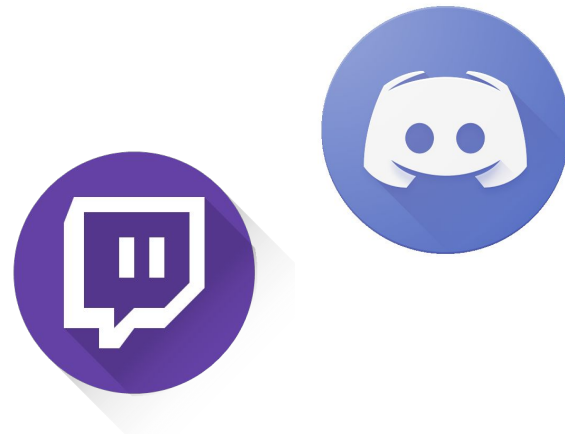
Membership Meeting

September 14, 2024



Quorum Count

- 20 needed to reach quorum
- Altonimbus members (2024 staff)



CHOOSE ONE:

Discord: Click “**present**” button pinned in the **#meeting-chat** (wait for the bot)

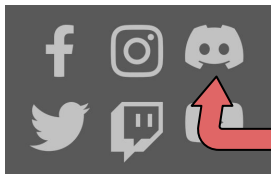
Twitch: Please send “**!present**” in chat

OPEN MIC NEAR END OF MEETING

You must join the public Discord to participate:



Link in Twitch chat



Click the Discord icon on kumoricon.org (footer)

Approval of Minutes

Minutes for August 17, 2024



Meeting minutes can always be found at www.kumoricon.org/meetings

REPORTS

The Kumoricon 2024 Executive Team!



CHAIR DIRECTORATE

Charity | Outreach | Nonprofit | Diversity, Equity, and Inclusion | Staff Training | Accessibility | Staff Relations | Recruitment | Staff Events

Amber Feldman (she/they) : Chair

Josh Youravish (he/him) : Vice Chair, External Support

Zarek Lee (he/they) : Vice Chair, Internal Support



CHAIR DIRECTORATE

Charity | Outreach | Nonprofit | Diversity, Equity, and Inclusion | Staff Training | Accessibility | Staff Relations | Recruitment | Staff Events



- A lot of projects are still in motion, but when we have major updates, we'll communicate them.
- In process projects include:
 - Continued work on Strategic Planning initiatives
 - Planning Opening and Closing Ceremonies
 - Planning the location for the in-person staff meeting in October
 - Planning Staff Appreciation Dinner

CHAIR DIRECTORATE

Charity | Outreach | Nonprofit | Diversity, Equity, and Inclusion | Staff Training | Accessibility | Staff Relations | Recruitment | Staff Events

- Accessibility awareness:
 - Designating accessible paths of travel, seating, and other facilities helps not only wheelchair users, but other mobility aid users, service dog handlers, people with visual impairments, and more!
 - Did you know it's common for people with mobility-related disabilities to have more difficulty standing in line than walking? Standing in the same place for an extended time, or even a few minutes, puts different stresses on the body than walking, running, and other methods of locomotion.
 - Even if you're not disabled, pay attention to your body while you wait in line and avoid locking your knees. Shift your weight, stretch, and drink water!



CHAIR DIRECTORATE

Charity | Outreach | Nonprofit | Diversity, Equity, and Inclusion | Staff Training | Accessibility | Staff Relations | Recruitment | Staff Events



- **Hiring needs:**
 - Nonprofit Grants Coordinator
 - Staff Relations Specialist
 - Recruitment Liaison
 - Accessibility Support
 - Training and Development Specialist
 - Charity Auction Support
 - EDI Specialist
- **If you're interested, email chair@kumoricon.org with questions or go to kumoricon.org/staff-registration to apply!**

INFRASTRUCTURE DIRECTORATE

Facilities | IT | Hotels | KumoriMarket | Infrastructure Office

Leon Lewis (he/him) : Director of Infrastructure

Ally Raney (she/her) : Assistant Director

Nick Avgerinos : Liaison, Hotels

INFRASTRUCTURE DIRECTORATE

Facilities | IT | Hotels | KumoriMarket | Infrastructure Office

- Staff Hotel form is closing soon. If you are staff and want to take advantage of this program, please complete the form ASAP.
- As a reminder, space in the Hyatt is NOT guaranteed for everyone.
- Working on various projects behind the scenes.
- Hiring for various leadership positions. Please reach out to infrastructure@ if you have any questions

MEMBERSHIP DIRECTORATE

Attendee Registration | Specialty Registration | Staff Registration | Attendee Volunteer | Registration Software

Hannah Eulberg (she/her) : Director of Membership

Emily Vuong (she/her) : Assistant Director

Jessica Ulibarri (she/her) : Executive Assistant



MEMBERSHIP DIRECTORATE

Attendee Registration | Specialty Registration | Staff Registration | Attendee Volunteer | Registration Software

2024 current registration numbers:

- Attendee Pre-reg: 3,945
- VIP: 30

Pre-registration price
\$80 through Nov 2nd



MEMBERSHIP DIRECTORATE

Attendee Registration | Specialty Registration | Staff Registration | Attendee Volunteer | Registration Software

What has Membership been up to?



- Working on multiple design projects for the Registration Hall
- Finalizing VIP item choices
- Administrative duties (emails, meetings, and projects)
- Registration Changes 2024
(<https://www.kumoricon.org/?p=10092>)

MEMBERSHIP DIRECTORATE

Attendee Registration | Specialty Registration | Staff Registration | Attendee Volunteer | Registration Software

Educational Group applications

Kumoricon is happy to announce that we will once again be offering group discounts to nonprofit educational youth groups! These include organizations like anime clubs or groups that are a part of a larger nonprofit organization (like a school), or other nonprofit organizations.

If you're not sure if you fit the qualifications listed on the website, please don't be afraid to apply! Each group will be evaluated on a case-by-case basis.



MEMBERSHIP DIRECTORATE

Attendee Registration | Specialty Registration | Staff Registration | Attendee Volunteer | Registration Software

Volunteer applications



Within Kumoricon, when we say “volunteer”, what we mean is someone who has purchased a regular attendee membership for Kumoricon and is willing to donate at least four hours of time to the convention.

None of our volunteers are paid, but we do have rewards based on the number of hours registered attendees are willing to volunteer, including badge ribbons, a special volunteer t-shirt, and more!

MEMBERSHIP DIRECTORATE

Attendee Registration | Specialty Registration | Staff Registration | Attendee Volunteer | Registration Software

COME BE A PART OF MEMBERSHIP

Staff spotlight:

Lead, Volunteers

The Volunteers Lead is perfect for someone who is self-reliant, has leadership skills, and is willing to work with general attendees in our volunteer program to find them the best spot to assist in.



OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

Ange Abuyen (she/they) : Director of Operations

Tami Hatfield (she/they) & **Patrick Frymire** (he/they): Assistant Director

Mariona Gates (she/her) : Executive Assistant

Jeremy Burke (he/they) : Incident Response Specialist

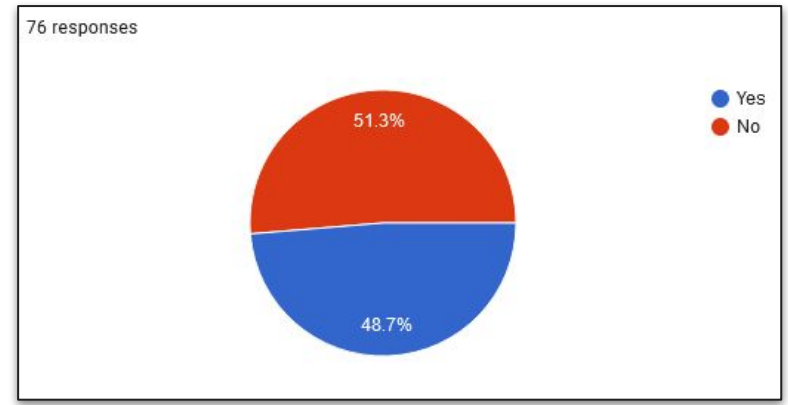


OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

Staff Station

- Catering feedback form closed
- Received 76 responses
- Menu is finalized; will submit to Oregon Convention Center soon
- Relocation to VIP D



Big Thank You to everyone that said “Yes” to volunteering additional time to help with Staff Station if needed.

OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

Code of Conduct Training has begun!

- If you are interested, there is one today!
- Helps us have more eyes on the floor.
- Reminder that the Code of Conduct applies to **both** Staff and Attendees.
- Sign up by emailing operations@kumoricon.org or letting your lead know.



OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

Training dates and times. Please screenshot for later.

- September 14, 2024 (today) - 3:00 pm
- September 19, 2024 - 6:00 pm
- September 25, 2024 - 7:00 pm
- October 3, 2024 - 6:00 pm
- October 12, 2024 - 3:00 pm (In person)
- October 16, 2024 - 7:00 pm
- October 24, 2024 - 6:00 pm
- November 2, 2024 - 3:00 pm



OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

Other completed projects:

- Line mapping finalized
- Room layouts finalized
- Hours finalized
- New email addresses
- Products and equipment ordered and received.

Projects in progress:

- Updating Code of Conduct
- Layout for Staff Station
- Mapping of Operations signs



OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

Needed staff positions:

- Staff Station - *critical*
- Dispatch - *critical*
- Attendee Services
- Operations Office
- Cosplay Repair Crew
- Policy Support

Next team-building session:

When:

Friday, September 20, 2024

Time: TBD

Location: Online - Staff Discord



PROGRAMMING DIRECTORATE

Special Events | Main Events | Live Events | Maid Cafe | Panels | Tabletop Gaming | Video Gaming

Bennett Do (he/him) : Director of Programming

Jaki Hunt (she/her) : Assistant Director

Steven Garcia (he/him) : Assistant Director

Eny Atwood (They/Them) : Executive Assistant



PROGRAMMING DIRECTORATE

Special Events | Main Events | Live Events | Maid Cafe | Panels | Tabletop Gaming | Video Gaming

What's happening in Programming?

- Connected with Event Managers and Event Coordinators to support them on their projects.
- Conducted a locker visit for inventory.
- Panels team is working hard on panel selections and scheduling.
- Worked with Industry on finding potential vendors for new content in 2025.
- Worked with other departments on process improvements.

PROGRAMMING DIRECTORATE

Special Events | Main Events | Live Events | Maid Cafe | Panels | Tabletop Gaming | Video Gaming

Programming events and contest status:

Name	Status	Deadline
AMV Content	Closed	8/31/2024
Lip Sync	Open	9/27/2024
Cosplay Contest	Open	10/4/2024
Idol Contest	Open	10/18/2024
Cosplay Chess	Open	10/21/2024
Cosplay Cabaret	Open	10/28/2024

PROGRAMMING DIRECTORATE

Special Events | Main Events | Live Events | Maid Cafe | Panels | Tabletop Gaming | Video Gaming

Programming events and contest status (con't):

Name	Status	Deadline
Fan Fiction Contest	Open	Novel Deadline: 10/11/2024 Novella Deadline: 10/18/2024 Final Deadline: 11/1/2024
Fan Art Contest	Opening Soon	
Gunpla Model Showcase	Opening Soon	
Karaoke Contest	Opening Soon	

PROGRAMMING DIRECTORATE

Special Events | Main Events | Live Events | Maid Cafe | Panels | Tabletop Gaming | Video Gaming

Recruitment!

- Looking for support staff for:
 - Karaoke Room
 - Programming Office
 - Programming Booth
 - Crafts
 - Video Gaming
 - Cultural Gaming
- Panel Technicians, Panels Team

PUBLICITY DIRECTORATE

Press | Marketing | Newsletter | Graphics | Social Media | Website | Software | Community Moderation | Info Booth | Merchandise | Multimedia

Charly Youravish (they/them) : Director of Publicity

Kevin Gade (he/him) : Assistant Director

Grace Shiley (she/they) : Assistant Director

Jessica Ulibarri (she/her) & **Summer Ludahl** (she/her) : Executive Assistants



PUBLICITY DIRECTORATE

[Press](#) | [Marketing](#) | [Newsletter](#) | [Graphics](#) | [Social Media](#) | [Website](#) | [Software](#) | [Community Moderation](#) | [Info Booth](#) | [Merchandise](#) | [Multimedia](#)

- As a reminder to staff, the deadline for submitting design and print requests is September 15th. Requests can be submitted after that time however, we make no guarantees that they will be available at con.
- We have started ordering merch for 2024!
- Digital Marketing has launched our first Facebook ad of the year!
- The Graphics team is hard at work on many of your more creative projects and will soon transition to things like maps, the pocket guide, and signage. If you have something that needs a creative hand, please submit it ASAP.
- We have an ad coming out in the October issue of *PDX Parent*.
- 2025 Mascot Contest has closed. We are working with Website to get the voting up for staff.

PUBLICITY DIRECTORATE

Press | Marketing | Newsletter | Graphics | Social Media | Website | Software | Community Moderation | Info Booth | Merchandise | Multimedia



Join a Publicity

team. Organizer, Publicity Office

- Content Developer, Website
- Developer, Software
- Discord Moderator, Moderation
- Twitch Moderator, Moderation
- **Inventory Support, Merchandise**
- Assistant Director, Publicity
- Copy Editor, Marketing
- Design and Layout, Graphics
- Content Creator, Social Media

RELATIONS DIRECTORATE

Guests | Guest Hospitality | Industry | Autographs

Drew Herget (he/they) : Director of Relations

Ashley Tognetti (she/they) : Assistant Director

Layah Krimbow (she/her) : Assistant Director

Pam Crawford (she/her) : Executive Assistant

Cam Lewis (she/they) : Executive Assistant

RELATIONS DIRECTORATE

Guests | Guest Hospitality | Industry | Autographs

- Getting our Guests rooms and flights
- Reading through Guest Requests
- Planning cool events with Programming
- Excited to share everything with you all!

RELATIONS DIRECTORATE

Guests | Guest Hospitality | Industry | Autographs

GUEST ANNOUNCEMENTS

RELATIONS DIRECTORATE

Guests | Guest Hospitality | Industry | Autographs



Xander Mobus



Michelle Ruff

RELATIONS DIRECTORATE

Guests | Guest Hospitality | Industry | Autographs

Musica | Guests!



Scottaconda



Khek

RELATIONS DIRECTORATE

Guests | Guest Hospitality | Industry | Autographs

Want to help?

- Dispatcher, Relations Logistics
- Gopher, Relations Logistics
- Liaison, Guests
- Support, Autographs
- Green Lounge Support, Hospitality
- Green Room Support, Hospitality

SECRETARY DIRECTORATE

Meeting Minutes | Staff Ratifications | Policy Documents

Marie Jackson (she/her) : Secretary

Stephen Weber (they/them) : Assistant Secretary



SECRETARY DIRECTORATE

Meeting Minutes | Staff Ratifications | Policy Documents

- Minutes are up-to-date.
- We're continuing to power through ratifications as they come in.
- Secretary is looking to hire an Executive Assistant and an additional Assistant Secretary.
 - Please email secretary@kumoricon.org if you are interested.

SECRETARY DIRECTORATE

Meeting Minutes | Staff Ratifications | Policy Documents

Executive meetings summary:

The Executive Board has met twice since the last membership meeting.

August 17:

- Approved issuing refunds due to Kikuo being unable to attend.
- Approved spending increases to Membership's budget.
- Began revisions to the Code of Conduct.

SECRETARY DIRECTORATE

Meeting Minutes | Staff Ratifications | Policy Documents

Executive meetings summary (con't):

September 10:

- Voted on multiple Infrastructure-related items.
- Approved acquiring space for Staff Station this year.
- Approved membership pricing for next year.

There were no new out of meeting board actions.

TREASURER DIRECTORATE

Financial Administration | Financial Reporting | Banking | Bookkeeping | Asset Management

James Bradley (he/him) : Treasurer

Jo Ayers (they/them) : Financial Account Organizer

Jeremy Cook (he/him) : Assistant Director

Jeffrey Wiegand (he/him) : Assistant Director

Trevor McClung (he/him) : Supply and Logistics Facilitator

TREASURER DIRECTORATE

Financial Administration | Financial Reporting | Banking | Bookkeeping | Asset Management

- We have a pallet stacker!
- Revenue and expense tracking through August is almost finished.
- Locker is getting modernized: racking labels with space for QR codes in the future have been installed.
- Open positions:
 - Treasury Support

OUTREACH

Reaching out to the stars and letting them know we exist

Devin Hunter (he/him) : Lead

Brian Mathews (he/him) : Facilitator



We have now completed 11 of our 14 targeted events:

- Resin Rose BJDE - A low key event that was a lot of fun.
- Rose City Comic Con - A great event where we talked to a ton of people and had a good time.

If you want to help out with organizing future events, the next Outreach Team meeting is Oct 1 @ 7:30PM on the staff discord.

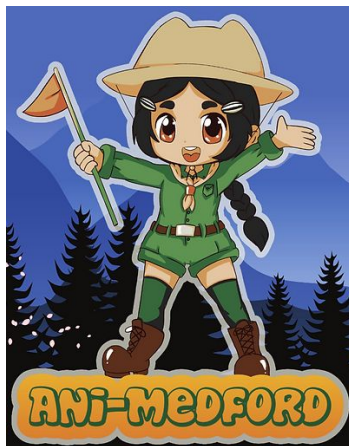


OUTREACH

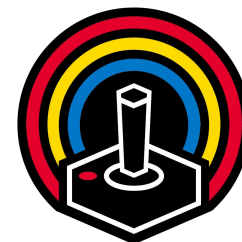
Reaching out to the stars and letting them know we exist



September 21
Newport, OR



September 21 to 22
Medford, OR



PRGE

September 28 to 29
Portland, OR

GOOD OF THE ORDER



Good of the order is accepting submissions!



You can email
[good.of.the.order@kumoricon.org!](mailto:good.of.the.order@kumoricon.org)

JOIN STAFF

Want to join staff but not sure what you want to do?

Review open positions here:



kumoricon.org/staff-registration

Know what you want to do or need some help making a decision?

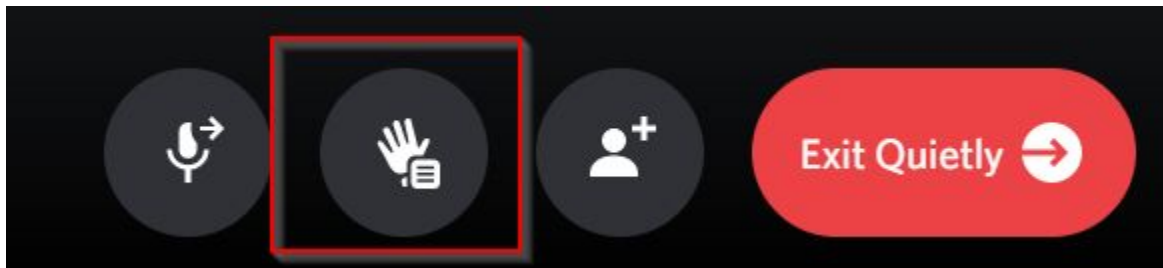
Apply or take a small survey here:



Open Mic Time!

If you have questions, comments, or anything to bring up:

Go to the public Discord, and use the “**raise hand**” icon in the meeting channel.



A moderator will invite you to the stage, and you have to accept.

Remember, you're live!



2024 Mascot by
zephyrine-gale

Thank you!

CON WEEKEND

Nov 8-10, 2024 at the
Oregon Convention Center

CURRENT FULL WEEKEND PRICES

Ages 13+ **\$80**

Ages 6-12 **\$25**

Ages 0-5 **FREE**

Volunteer Staff **FREE**