

# Membership Meeting

October 26, 2024



# Quorum Count

- 20 needed to reach quorum
- Altonimbus members (2024 staff)



## CHOOSE ONE:

**Discord:** Click “**present**” button pinned in the **#meeting-chat** (wait for the bot)

**Twitch:** Please send “**!present**” in chat

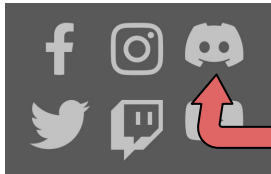


# OPEN MIC NEAR END OF MEETING

You must join the public Discord to participate:



Link in Twitch chat



Click the Discord icon on [kumoricon.org](https://kumoricon.org) (footer)

# Approval of Minutes

Minutes for October 12, 2024



Meeting minutes can always be found at [www.kumoricon.org/meetings](http://www.kumoricon.org/meetings)

# REPORTS

The Kumoricon 2024 Executive Team!



# CHAIR DIRECTORATE

Charity | Outreach | Nonprofit | Diversity, Equity, and Inclusion | Staff Training | Accessibility | Staff Relations | Recruitment | Staff Events

**Amber Feldman** (she/they) : Chair

**Josh Youravish** (he/him) : Vice Chair, External Support

**Zarek Lee** (he/they) : Vice Chair, Internal Support



# CHAIR DIRECTORATE

Charity | Outreach | Nonprofit | Diversity, Equity, and Inclusion | Staff Training | Accessibility | Staff Relations | Recruitment | Staff Events

- Not much to update on at this meeting.
- Teams are still hard at work on their projects.
- We did an inventory of Chair items at the locker.
- Trying to get everything finalized before we get on site. So many moving parts!



# CHAIR DIRECTORATE

Charity | Outreach | Nonprofit | Diversity, Equity, and Inclusion | Staff Training | Accessibility | Staff Relations | Recruitment | Staff Events



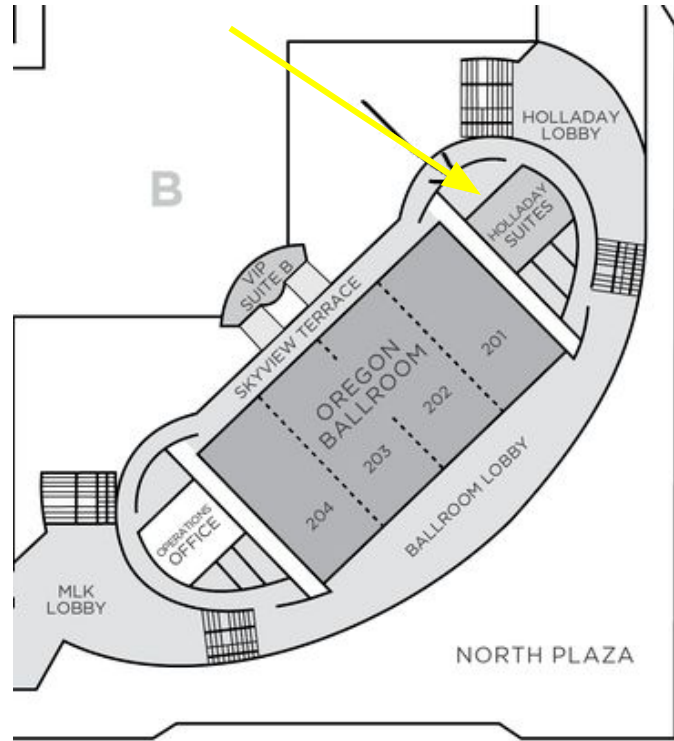
## Staff Appreciation Dinner Info

- Staff Appreciation Dinner will be held on Sunday after the convention ends, with food starting at 9pm.
- It will be held in the Oregon Ballrooms at the OCC this year, to hopefully make it easier for folks to get there and attend.



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## Equality, Diversity, and Inclusion (EDI)

- Staff Prayer Room - Chair Office
- Staff Survey Questionnaire
- In progress - New processes

# CHAIR DIRECTORATE

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## Accessibility Awareness - Service/Assistance Animals



- Assistance animals can help their handlers with a variety of tasks: anything from mobility, medical alerts, or grounding when the handler is overstimulated.
- Public access in the state of Oregon is only allowed for dogs and mini horses. Assistance dogs can be any size or breed or still in training.
- Protection, support, or emotional support animals are not permitted. Assistance animals must still be housebroken and non-aggressive or -reactive.
- We will have an opt-in assistance animal identification system at con.
- If any concerns arise regarding an assistance animal, please seek out the Operations team and/or Accessibility team.



# CHAIR DIRECTORATE

Charity | Outreach | Nonprofit | Diversity, Equity, and Inclusion | Staff Training | Accessibility | Staff Relations | Recruitment | Staff Events

## Hiring Needs

- Nonprofit Grants Coordinator
- Staff Relations Specialist
- Recruitment Liaison
- Accessibility Support
- Charity Auction Support

If you're interested, email [chair@kumoricon.org](mailto:chair@kumoricon.org) with questions or go to [kumoricon.org/staff-registration](https://kumoricon.org/staff-registration) to apply!



# INFRASTRUCTURE DIRECTORATE

Facilities | IT | Hotels | KumoriMarket | Infrastructure Office

**Leon Lewis (he/him)** : Director of Infrastructure

**Ally Raney (she/her)** : Assistant Director

**Nick Avgerinos** : Liaison, Hotels

# INFRASTRUCTURE DIRECTORATE

Facilities | IT | Hotels | KumoriMarket | Infrastructure Office

- Confirmation numbers have/should be going out for staff hotels.
- Apologies to anyone we had to move. There were some issues with the number of double queen rooms we reserved.
- Working behind-the-scenes to get ready for con.

# MEMBERSHIP DIRECTORATE

Attendee Registration | Specialty Registration | Staff Registration | Attendee Volunteer | Registration Software

**Hannah Eulberg** (she/her) : Director of Membership

**Emily Vuong** (she/her) : Assistant Director

**Jessica Ulibarri** (she/her) : Executive Assistant



# MEMBERSHIP DIRECTORATE

Attendee Registration | Specialty Registration | Staff Registration | Attendee Volunteer | Registration Software

## 2024 Current Registration Numbers

- **Attendee Pre-reg: 5,660**
- **VIP: 41**

**Pre-Registration Price**  
**\$80 through Nov 2nd**



# MEMBERSHIP DIRECTORATE

Attendee Registration | Specialty Registration | Staff Registration | Attendee Volunteer | Registration Software

## What has Membership been up to?



- Ordering goodies for the registration hall and getting print orders in for signage.
- Educational discount applications have been approved!
- Administrative tasks (emails, meetings, trainings)



# MEMBERSHIP DIRECTORATE

Attendee Registration | Specialty Registration | Staff Registration | Attendee Volunteer | Registration Software

## COME BE A PART OF MEMBERSHIP

### Staff Spotlight:

#### *Registration Hall Crew*

Registration crew are most often the first point of contact for convention members. Preferred retail, cash handling, or customer service experience.



# OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

**Ange Abuyen** (she/they) : Director of Operations

**Tami Hatfield** (she/they) & **Patrick Frymire** (he/they): Assistant Director

**Mariona Gates** (she/they) : Executive Assistant

**Jeremy Burke** (he/they) : Incident Response Specialist



# OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

## Oregon Convention Center walkthrough on October 21, 2024

- Walkthrough included: Accessibility team, OCC staff, and hired security.
- What we checked and confirmed:
  - All access points and badge check locations
  - ADA-related accommodations, resources, and access
  - 18+ content points and peace-bonding locations points

# OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

## Staff Station Operating Hours & Location

- Friday & Saturday

Breakfast 6:00am - 10:00am

Lunch 12:30pm - 3:30pm

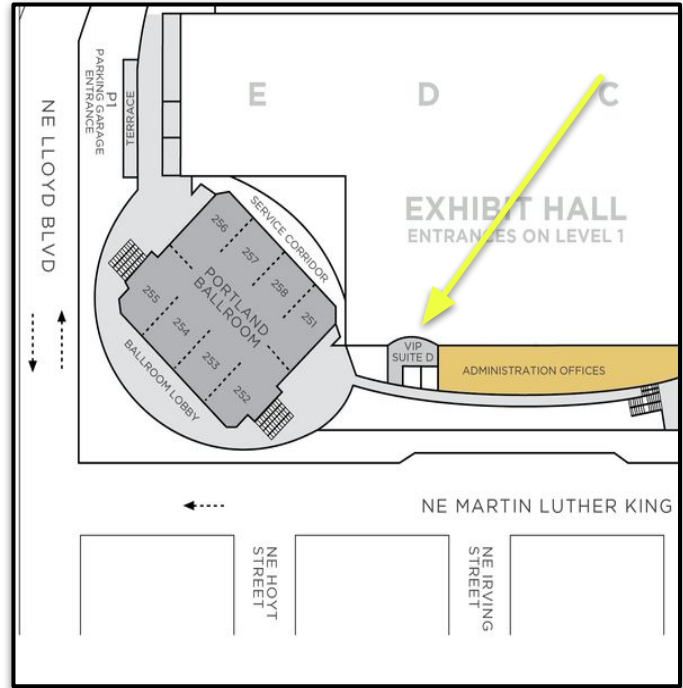
Dinner 5:30pm - 8:30pm

Late Night 10:00pm - 11:30pm

- Sunday

Breakfast 6:00am - 10:00am

Lunch 12:30pm - 3:30pm



# OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

## Staff Station (Both)

Grab-and-go:

- Light Food
- Drinks
- Snacks

Vouchers are:

- 1 per person
- 1 per day (Hyatt or OCC)
- \$15.00 value each.

## Radios

- If you need a radio in your area, please inform your lead/management.
- Management, please send an email with the total number of radios your department needs by October 30, 2024.  
(Extended date)

# OPERATIONS DIRECTORATE

Attendee Services | Cosplay Repair | Staff Station

## CoC remaining training dates:

- Today! During breakouts
- November 2, 2024 - 3:00pm

## Operations locker visit

- Today! October 26, 2024
- Team is listening in 😊

## Needed staff positions

- Staff Station - *critical*
- Dispatch - *critical*
- Attendee Services
- Operations Office

# PROGRAMMING DIRECTORATE

Special Events | Main Events | Live Events | Maid Cafe | Panels | Tabletop Gaming | Video Gaming

**Bennett Do** (he/him) : Director of Programming

**Jaki Hunt** (she/her) : Assistant Director

**Steven Garcia** (he/him) : Assistant Director



# PROGRAMMING DIRECTORATE

Special Events | Main Events | Live Events | Maid Cafe | Panels | Tabletop Gaming | Video Gaming

## Programming Updates

- Kumoricon is just around the corner, and we are in the last stretches of planning before we see you all there!
- Maid Café reservations are currently up! Please get your tickets and share the news.
  - Online sales close on the 31st. Options may be limited at the door.
- Working with our Event Coordinators and Managers to make sure events are good to go.



# PROGRAMMING DIRECTORATE

Special Events | Main Events | Live Events | Maid Cafe | Panels | Tabletop Gaming | Video Gaming

## Programming events and contest status:

Name	Status	Deadline
Idol Contest	Closed	10/18/2024
Cosplay Chess	Closed	10/21/2024
Cosplay Cabaret	Open	10/28/2024
Purranormal Maid Cafe	Open	10/31/2024

# PROGRAMMING DIRECTORATE

Special Events | Main Events | Live Events | Maid Cafe | Panels | Tabletop Gaming | Video Gaming

## Programming events and contest status:

Name	Status	Deadline
Fan Fiction Contest	Open	<del>Novel Deadline: 10/11/2024</del> <del>Novella Deadline: 10/18/2024</del> Final Deadline: 11/1/2024
Karaoke Contest	Open	11/5/2024
Fan Art Contest	Open	11/8/2024
Gunpla Model Showcase	Open	11/9/2024

# PROGRAMMING DIRECTORATE

Special Events | Main Events | Live Events | Maid Cafe | Panels | Tabletop Gaming | Video Gaming

## Come join staff!

- Panel Technician
- Karaoke Support
- Chibi Room Support
- Programming Office Support
- Video Gaming Support

# PUBLICITY DIRECTORATE

Press | Marketing | Newsletter | Graphics | Social Media | Website | Software | Community Moderation | Info Booth | Merchandise | Multimedia

**Charly Youravish** (any/all) : Director of Publicity

**Kevin Gade** (he/him) : Assistant Director

**Grace Shiley** (she/they) : Assistant Director

**Jessica Ulibarri** (she/her) & **Summer Ludahl** (she/her) : Executive Assistants



# PUBLICITY DIRECTORATE

Press | Marketing | Newsletter | Graphics | Social Media | Website | Software | Community Moderation | Info Booth | Merchandise | Multimedia

**DON'T LET YOUR PRINTER  
KNOW YOU ARE IN A HURRY**



**THEY SMELL FEAR**

- I'm writing this slide from the past so let's hope I got everything on it done!
- The schedule book is being printed as we speak! Including the large print version! The web version should be live this weekend!
- Before-con meetings with all of the leads of Publicity are scheduled and underway.
- The last merch box arrives on the 30th!
- Publicity and Membership joined forces to make years of service pins for long-term staff, and if you have worked for Kumo for five years or more, you get one!
- All of Kumoricon's signs are printing!
- Reminder for staff: Graphic design requests are no longer available for 2024. If you need anything printed in an 8.5x11 size in the Publicity office at con, please email [print@kumoricon.org](mailto:print@kumoricon.org).
- All the rest of the directors are going to be salty about it but Publicity has the best staff, and I love you all!!! You are doing an amazing job, and I'm super proud of you!

# PUBLICITY DIRECTORATE

Press | Marketing | Newsletter | Graphics | Social Media | Website | Software | Community Moderation | Info Booth | Merchandise | Multimedia

## Join a Publicity team

- ★ **Publicity, Office Organizer**
- ★ **Publicity, Office Support**
- ★ **Press, Office Support**
- ★ **Info Booth, Crew**



- ★ **Merchandise, Inventory Support**
- ★ **Merchandise, Restocker**
- ★ **Multimedia, Photographer**
- ★ **Multimedia, Videographer**

# RELATIONS DIRECTORATE

Guests | Guest Hospitality | Industry | Autographs

**Drew Herget** (he/they) : Director of Relations

**Leyah Krimbow** (she/her) : Assistant Director

**Pam Crawford** (she/her) : Executive Assistant

**Cam Lewis** (she/they) : Executive Assistant

# RELATIONS DIRECTORATE

Guests | Guest Hospitality | Industry | Autographs

- Industry
  - How to Draw Manga Announced!
- Logistics and Hospitality for guests





# RELATIONS DIRECTORATE

Guests | Guest Hospitality | Industry | Autographs

# HELP WANTED

- Gophers, Relations Logistics
- Support, Autographs



- Green Lounge Staff, Hospitality
- Green Room Staff, Hospitality

# SECRETARY DIRECTORATE

Meeting Minutes | Staff Ratifications | Policy Documents

**Marie Jackson** (she/her) : Secretary

**Stephen Weber** (they/them) : Assistant Secretary



# SECRETARY DIRECTORATE

Meeting Minutes | Staff Ratifications | Policy Documents

- Minutes are current.
- Ratifications are current.
- We are making final preparations for con. Soon™.

# SECRETARY DIRECTORATE

Meeting Minutes | Staff Ratifications | Policy Documents

## Executive meetings summary:

**The Executive Board has met twice since the last membership meeting.**

### **October 12:**

- Approved a spending transfer for Relations.
- Approved first half of 2025 spending for Outreach.
- Completed miscellaneous business items (mailbox contact, deadline reviews, etc.).

# SECRETARY DIRECTORATE

Meeting Minutes | Staff Ratifications | Policy Documents

## Executive meetings summary (cont'd):

### October 22:

- Approved a spending category transfer and line of credit with a hotel for Infrastructure.
- Approved a three-year contract with Eventeny.
- Set dates for the Annual Meeting of the Membership and Annual Spending and Planning Meeting.

### The following items were approved via out-of-meeting board actions:

- Programming Spending Category Transfer

# TREASURER DIRECTORATE

Financial Administration | Financial Reporting | Banking | Bookkeeping | Asset Management

**James Bradley (he/him)** : Treasurer

**Jo Ayers (they/them)** : Financial Account Organizer

**Jeremy Cook (he/him)** : Assistant Director

**Jeffrey Wiegand (he/him)** : Assistant Director

**Trevor McClung (he/him)** : Supply and Logistics Facilitator

# TREASURER DIRECTORATE

Financial Administration | Financial Reporting | Banking | Bookkeeping | Asset Management

- Expenses through September 30 are almost completely up to date
- Locker updates:
  - Updated bulk item storage, fixed things!
  - Working on Locker Inventory
  - Planning for Load In
- Looking for Treasury Support Staff!



# OUTREACH

Reaching out to the stars and letting them know we exist

**Devin Hunter** (he/him) : Lead

**Brian Mathews** (he/him) : Facilitator



The team is looking ahead to 2025. If you want to help with Outreach next year, consider doing the following during the “off-season”:

- At Kumoricon, have fun and experience as much as possible.
- Make sure your staff profile is up to date, especially your email address and Discord account name.
- Join the Kumoricon Staff Discord Server.
- Consider going to smaller events to practice your outreach conversation skills. This can help you get on the team for large events.



# GOOD OF THE ORDER



# Good of the order is accepting submissions!



You can email  
[good.of.the.order@kumoricon.org!](mailto:good.of.the.order@kumoricon.org)

# JOIN STAFF

Want to join staff but not sure what you want to do?

Review open positions here:



Know what you want to do or need some help making a decision?

Apply or take a small survey here:

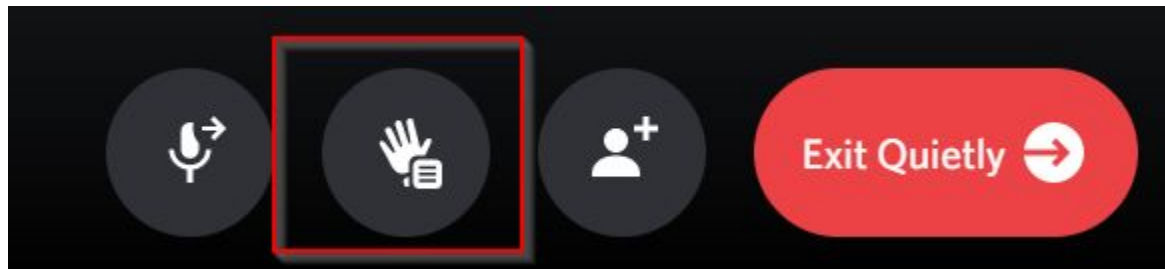


[kumoricon.org/staff-registration](https://kumoricon.org/staff-registration)

# Open Mic Time!

If you have questions, comments, or anything to bring up:

Go to the public Discord, and use the “**raise hand**” icon in the meeting channel.



A moderator will invite you to the stage, and you have to accept.

Remember, you're live!



2024 Mascot by  
zephyrine-gale

# Thank you!

## CON WEEKEND

Nov 8-10, 2024 at the  
Oregon Convention Center

## CURRENT FULL WEEKEND PRICES

Ages 13+ **\$80**

Ages 6-12 **\$25**

Ages 0-5 **FREE**

Volunteer Staff **FREE**