

**Kumoricon / Altonimbus Entertainment**  
**General Meeting of the Membership on September 17, 2016**  
**DoubleTree by Hilton Hotel Portland**  
**1000 NE Multnomah St, Portland, OR 97232**

## **Call to Order**

The meeting was called to order at 1:41pm by Phillip Koop.

At the opening of the meeting, 61 members were present out of 370 total, with 47 needed to reach quorum. Quorum was met.

## **Minutes**

The minutes from the membership meetings of August 14, 2016, were approved without objection.

## **Reports**

### **Phillip Koop, Chair**

- Things are speeding up and stress is building. Therefore, be respectful. Actually, be nice to each other.

### **John Krall, Director of Infrastructure**

- John reported he will be meeting with the OCC and the decorator to finalize appearance details.
- There are still 34 staff rooms left, so please sign up as soon as possible. Folks who have already applied should have gotten an automated response.
- Attendee room blocks are not yet full. The cutoff date will be in about 3 weeks, so people should sign up quickly. At the DoubleTree, Friday-Monday is still available, but Thursday is full.

### **Brian Mathews, Director of Membership**

- 2475 pre-registrations have been received, which is ahead of where we were last year at 4 weeks before close of pre-registration.
- Registration and Cosplay Repair have their minimum required staff, but Con Suite really needs more staff or else it will have to reduce hours.
  - Heather, the Front End Manager, gave some more information about the responsibilities in Con Suite as either Front End or Back End staff.
  - Need food handler card for either end.
  - Intended hours 7am-1am. Intending for 5 hour shifts per day.

- Have 6 staff, need 20.

### **Jason Pollard, Director of Operations**

- Still hiring for Yojimbo staff. Con information and policy enforcement. Make sure people are having fun in a safe manner and according to the policies agreed to. Trying to staff so that have reasonable shift lengths.
- All other departments are full at this time.

### **Jaki Hunt, Director of Programming**

- First draft of schedule was sent to panelists. Second draft planned. Then will release to staff.
- Pro-bending and Cosplay Chess will open next week; these are the final sign-ups to open.
- Cosplay, Karaoke, Fan Art, and Fan Fiction contests are still open. AMV contest is closed.
- Video Gaming, Panels, and Crafts are looking for staff.
- Content still needs staff.

### **Samantha Feldman, Director of Publicity**

- Received 30 pre-registrations at Rose City Comic Con.
- Plushies have been ordered.
- Staff should log in and verify T-shirt sizes. Unisex sizes. Same style as last year.
- Info Booth Staff, see me after breakouts.
- Press applications are open. Some exciting outlets are coming to see us.
- Need merchandise staff. Good training for outreach staff next year, if you are thinking about it next year.
- Newsletter staff. Goes to panels and writes daily newsletter.
- Looking for staff for year-round positions. Sign-ups now will be more of an orientation for next year, and will ramp up after con is over. Also photography and multimedia.

### **Ally Fields, Director of Relations**

Sam Taylor, Assistant Director of Relations, reported:

- Guest announcements recently:
  - D.C. Douglas: Bad guy in Resident Evil.
  - First Japanese animation studio coming: Studio TRIGGER: Kill la Kill and Kiznaiver.
  - galaxxy: First fashion guest. They will put on a fashion show.
- On social media, we're supporting Oregon Symphony. Working in collaboration to support Zelda show. If you're going to that, take pictures for us. Will continue to help support anime and gaming events with them.
- Industry is helping prize support this year.
- Looking for charity auction and art show donations. Charity auction funds go to Doernbecher Children's Hospital.

- Need a bartender staff.

### **Jeff Tyrill, Secretary**

- Finish your staff registrations ASAP—contact [secretary@kumoricon.org](mailto:secretary@kumoricon.org) if need help.
- Continuing to work on internal policy issues.

### **Amy Bourgo, Treasurer**

- Need Load-In/Load-Out Staff. Bring stuff to and from con. Do hours before and after con. Get time at con free.
- If have cash handling experience, have staff spots available.

Phillip added that Load-In/Load-Out Staff are valuable and important. Helps us meet our load-out deadlines with the venue.

- Load-In/Load-Out official position requires exclusivity, but can help unofficially in addition to another staff position.

Approximate start time is 3pm on Oct 26 (depends on truck and other factors). Load-out time is Oct 31 sometime.

Most specific room load-in is on Day 0 (Oct 27).

Some directors clarified the situation with holding multiple staff positions. Staff holding multiple positions are independently responsible for fulfilling the requirements of each position, unless you have arranged a specific exception.

### **Unfinished Business**

There was no unfinished business.

### **New Business**

There was no new business, but Phillip did say that there will be new business coming soon.

### **Good of the Order**

Ben reported that there would be sexual harassment and customer service training today.

A meeting participant reported that Rurouni Kenshin is showing at the Hollywood Theater.

A meeting participant reported that he brought more cloth this meeting to give away.

Zo reported that you have to show ID when picking up your staff badge.

Phillip reported that Kumoricon Lite went well logistically. Increased attendance by about 50-100. Made a profit. Greater proportion of paying membership vs. manga donations this year. Attendance increased even with nearest MAX station closed this year. Pocky was the most

popular snack sold. Hi-Chew was also popular. Registration went much smoother. Maximum wait was 45 minutes, during peak hours.

Jessica reported that Membership will have breakouts for each department.

Handing out badges for people wearing Kigus.

A meeting participant reported that we are having a pro-bending tournament. Looking for staff. Can sign-up to be a wrangler or a referee.

Brian reported that if the name on your ID doesn't match the name on your staff badge, email [secretary@kumoricon.org](mailto:secretary@kumoricon.org).

Jessica reported that if you're an attendee, in the same situation, register under your legal name, then email [registration@kumoricon.org](mailto:registration@kumoricon.org) with your preferred name. Policy is register under legal name, manager will check in under legal name, then change badge to preferred name. Follow this process either for pre-registration or at-the-door. Wait in manager line.

Jo reported that for staff, the preferred name is the only name displayed in the staff directory.

Shaun reported to watch for bootlegs whenever you're in Exhibits Hall and notify someone at the Exhibits Manager booth if you see anything wrong.

Exhibits Hall is full.

A meeting participant asked about offensive content in the Exhibits Hall. Phillip said to report to the managers booth.

## **Adjournment**

The meeting was adjourned at about 2:40 pm by Phillip Koop.

Respectfully submitted,  
Jeff Tyrrill, Secretary