

**Kumoricon / Altonimbus Entertainment**  
**General Meeting of the Membership on May 20, 2018**  
**DoubleTree by Hilton Hotel Portland**  
**1000 NE Multnomah St, Portland, OR 97232**

## **Call to Order**

The meeting was called to order at 1:12pm by Brian Mathews.

At the opening of the meeting, 29 members were present out of 219 total, with 32 needed to reach quorum. Quorum was not met. *[Quorum was met later in the meeting, as noted below.]*

## **Minutes**

Minutes approval was skipped due to not having quorum.

## **Reports**

### **Brian Mathews, Chair**

- Working on stuff in the background. Some will become more visible soon, but hasn't yet.

### **Ash Butler, Director of Infrastructure**

- The hotel room block is at 60%.

### **Jessica Ulibarri, Director of Membership**

- Registration numbers are looking really good, with over 1,050 pre-registrations, and 31 VIP pre-registrations, with 18 remaining. VIPs get an exclusive autograph session with guests, VIP swag, and other exclusives. Going quickly.
- Seeking all staff:
  - Con Suite: A few more coordinator positions, and all general staff positions. Requires food handler card, and customer service experience. Feeds staff.
  - Cosplay Repair: Manager, two coordinators, and general staff. Working with attendees one-on-one to fix cosplays at con.
  - Member Services: Checks in staff; works Thursday to Saturday. Doesn't work Sunday.
  - Registration: Coordinators who have experience, and all staff. Coordinators have more responsibility, but are guaranteed more specific shifts.
  - Seeking Registration Line Staff.
  - Specialty Membership: Checks in exhibitors, artists, industry, panelists, press, and VIP. Works Wednesday to Saturday. Also has Sunday off.

- All departments have set schedules. Can request specific schedules.

## **Jason Pollard, Director of Operations**

No report.

## **Jaki Hunt, Director of Programming**

- Panel form is up and active. Interesting panels have been received.
- Looking for all staff: Main Events, Gaming, Panels, and more. Department helps with content at the con.
- Will be opening sign-ups soon-ish for Cosplay Contest, Karaoke, and others.

## **Samantha Rushford, Director of Publicity**

- Working on behind-the-scenes stuff.
- Working on advertising. Looking for new and fascinating ways to tell people who haven't heard about us how awesome we are.
- Open to suggestions for advertising ideas.
- Press applications are open on the website. Policies are listed.
- Seeking staff:
  - Multimedia: Video editors. Two outside-of-con positions. Get all work done pre-con, then enjoy the con. Create new videos from old footage to use as advertising and on YouTube.
  - At-con videographers and photographers.
  - Merchandise Staff.

## **Sam Taylor, Director of Relations**

- Guests of honor:
  - Announced Justin Briner as a guest of honor. Played Izuku Midoriya from My Hero Academia.
  - On Friday, announced Uptown Cosplay.
- Still seeking exhibitors.
- Artist Alley is closed.
- Small Press applications are still open. Like Artist Alley, but the size of an Exhibitor booth. Artists with original content.
- Seeking staff:
  - Maid / Butler Staff:
    - Taking applications.
    - Having one butler-specific session.
    - Any gender can apply for either Maid or Butler role.
  - Guest Manager and Industry Manager: Welcoming guests and managing staff who work with guests.
  - Autograph Staff. New policy coming very soon. Will see why we need more autographs staff.

## **Jeff Tyrrell, Secretary**

- Working on policies.
- Staff registration continues to be running.
- Working on mailing list tools.

## **Rene Webb, Treasurer**

Timothy Trotter, Assistant Treasurer, reported:

- Seeking department staff.

## **Kumoricon Lite**

Ash reported:

- We are hosting a one-day event: Kumoricon Lite—Saturday, July 28, at the DoubleTree.
- More information is coming out in a few days.
- Will feature a dance, fun programming, and a maid cafe.
- Seeking staff.

Jeff reported that there is not a formal org chart. To join staff, talk to the person you normally talk to, or email [staff-registration@kumoricon.org](mailto:staff-registration@kumoricon.org).

## **Unfinished Business**

There was no unfinished business.

## **New Business**

It was noted that due to additional members arriving to the meeting, quorum had been attained.

The minutes from the membership meetings of March 10, 2018; and April 21, 2018; were approved without objection.

## **Good of the Order**

Jessica reported that we quietly posted on the website a new educational group discount form. It offers discounts to groups like anime clubs, girl scouts, and nonprofits supporting youth. Discount is 30% off at-the-door price for youths, with a free adult chaperone for every 5 youths. Bring 10, get 2; bring 15, get 3. The program also offers to low-income children, or those struggling with funds. We can make some exceptions to policies case by case.

Sam reported that there is a form on the website to make a recommendation for a guest of honor.

Samantha reported that there are forms in the staff website for managers or coordinators seeking staff, or for any staff wishing to request a social media announcement. There is also a graphic design request form.

In response to a question, a director answered that there is not a discount for federal government employees at this time.

Cay reported that the Outreach committee runs booths at other events. The next event is at the end of July. We are taking event suggestions at [outreach@kumoricon.org](mailto:outreach@kumoricon.org), such as college events. To join the Outreach team, there is a form in the staff website.

## **Adjournment**

The meeting was adjourned at 1:36pm by Brian Mathews.

Respectfully submitted,  
Jeff Tyrill, Secretary