

Kumoricon / Altonimbus Entertainment
Annual Meeting of the Membership on November 12, 2017
DoubleTree by Hilton Hotel Portland
1000 NE Multnomah St, Portland, OR 97232

Call to Order

The meeting was called to order at 10:41am by Phillip Koop.

Phillip presented the options if we don't reach quorum. We can send everyone home to return for the annual meeting another day, or use a provision in Oregon law to amend the bylaws to reduce quorum requirements.

Minutes

Approval of minutes was postponed until later in the meeting due to not yet having attempted to establish quorum.

Reports

Phillip Koop, Chair

- This year ended up being a really good con year.
- Several fires were visible from the viewpoint of the executive level. However, everyone handled them great, and made the con run super smooth.
- Two Main Events staff had to drop out due to emergencies, but the band and guests still reported that the main events ran great.

Ash Butler, Director of Infrastructure

- Had a really good year for Infrastructure overall. A few little fires, but mostly great.
- Staffed by amazing people.
- Thanks to Leon, Facilities Liaison Manager, we worked great with the convention center, and staff were really flexible.
- The Dispatch team was great at relaying things efficiently.
- Yojimbo worked really well with us.
- Great year overall. Many things to improve.

Jessica Ulibarri, Director of Membership

- Would like to thank many teams.
- Registration was a slight dumpster fire on day 0. We had only 5 computers, but the team ran amazingly well. We checked in 400 people per hour on 5 computers.

- We had a record attendee year with 7285 total paid attendees. Warm body count was 8459. Improved ways to track numbers all in one system.
- Thanks to the Cosplay Repair team.
- Thank you to Con Suite for feeding staff and putting up with that hotel. Almost all meal sessions ran on time. Received raves from staff. We accommodated as many dietary restrictions as we could.
- Thank you to the MSO team, including Jo, Zo, and Rebecca.
- Continuing to grow staff. Largest year on record.
- Encourage your friends to be staff. Work hard, but many benefits.
- Thank you to specialty team (exhibitors, artists, industry, etc.)
- Thank you to registration management team. Puts in huge amount of time throughout the year.

Jason Pollard, Director of Operations

- Would like to thank staff for all the work they did during con.
- Last year, we came in to the convention center as the first year in that venue.
- Need to empower managers to do more training. Need to create training videos.
- Maid Squad and IT teams did amazing job. Both helped registration work.
- We ran two peace-bonding booths. You could peace-bond your prop on the way out of the Exhibits Hall, or on the way out of Registration.
- Operations had access to the membership system. Could reprint lost badges in Operations Office.
- Dispatch tried a new system, Discord, for non-high-priority communication. Radios don't reach the DoubleTree. Avoids cost of a repeater.

Jaki Hunt, Director of Programming

- Props to staff in Main Events. There was some worry that we would not have a Main Events at all. Once the convention started, nobody knew there were problems.
- Despite being chronically understaffed, things ran smoothly.
- We received good props to panels at rant and rave.
- Gaming, Tabletop ran smoothly.
- Had new content. Lip Sync contest ran well. Hope to revive that next year.
- Hope to expand Programming content in future years.

Samantha Rushford, Director of Publicity

- Ton of new merchandise. Great new pins. Sold out in 4 hours. New hoodies. Custom wallscroll.
- New office. Some of you found it, some of you didn't. Provided a lot more space. Had press interviews, with our own team interviewing guests. Received a lot of really great feedback. Photos of guests with ghost nekos.
- Had a newsletter. Next year, will have better visibility for the newsletter. Will be putting it on the website and hyping it at con, and it will include recaps of panels and photos taken at con.

- The website had a lot of really great improvements and systems. With the help of Jeff and Kate, Design Manager, got the new website up in record time. Never had it up the week after con before.
- Trend to have chibis of all of our guests.
- Used a Scavenger hunt to train Info Booth Staff.
- Awesome new signs. Last year, signs were not big enough, but were this year.

Sam Taylor, Director of Relations

- Had an incredible year.
- Hosted a lot of guests: 27 individual guests, 9 DJs, 2 bands, 4 cosplayers, 6 voice actors, 2 Japanese animation studios, 4 American animators, 2 Japanese fashion brands.
- Kra is the best band ever. They hung out at dead dog and played Pokémon GO.
- Funimation returned to Kumoricon, and had a couple of premieres.
- Expanded Artist Alley and Exhibits Hall into Hall C. Shout-out to Victor, Sean, and Riley.
- Introduced Small Press, a new kind of art creator table.
- Introduced Maid Cafe this year. Shout-out to Lynelle, who managed that, and did it in 3 months.
- Art Show and Charity Auction: Another really successful year. Raised over \$4,000 for Doernbecher.
- This year, with help in industry, received over \$30,000 worth of prize support and donations to Kumoricon.
- Lessons learned: Give more lead time to Programming.
- Fires were going on behind the scenes, but happened quietly.

Jeff Tyrrell, Secretary

- New staff manual.
- New policies initiatives.
- Improvements to staff registration system.

Rene Webb, Treasurer

- Did really well this year. Better than expected.
- Still finalizing a lot of numbers. Still need to receive some bills.
- Hoping to finalize numbers by next meeting.
- Improvements to software being used. Restructured bank accounts.
- May not end up with a large profit, but above break-even.
- Staff did great.
- Load-In/Load-Out went pretty smoothly. Hopefully next year will be even better.

Outreach

Phillip reported:

- Formed Outreach committee. On paper, was Publicity, but in practice, was split between Relations, Programming, Membership, and Chair.

Sam reported:

- It is a better approach to involve all the departments of the convention. So many departments are involved in parts of it. Better decision to bring it to a committee.

Phillip reported:

- Considering adding additional staff positions to it, under Chair.
- Expect a lot of cool new things outreach-wise.
- Event next weekend: OryCon. If you like GameStorm, come and hang out in the tabletop room. OryCon is a sci-fi con, featuring literary sci-fi, meetings with guests of honor, writing, short stories, and fanfic. A good resource if you're into the literary aspect of fandom.

Jaki stated that there were possible openings for staff assistance at our OryCon appearance.

- Email outreach@kumoricon.org to help with events, or talk to K.C. or myself [Phillip].

Kumoricon Lite committee

Phillip reported:

- Formed a mini-con committee. By the time we formed the committee, space was effectively unavailable to form a mini-con for 2017.
- Investigating locations for 2018.

Quorum

Phillip led a count of quorum. At this point in the meeting, 52 members were present out of 628 total, with 60 needed to reach quorum. Quorum was not met.

As reported earlier during this meeting as an option, Phillip called an immediate public board meeting to amend the bylaws, held in front of the membership. The minutes of the board meeting are attached^[1].

Having amended the bylaws, 40 members were now required to reach quorum. Quorum was now met.

The minutes from the membership meeting of October 15, 2017, were approved, with a correction to Leon Lewis's position.

Elections

Bridget Hollander moderated the elections. The tellers were Jo Ayers, Leon Lewis, and Timothy Trotter. Andrew Young was available as a pre-designated backup teller.

Proxy check-in occurred.

Bridget gave a summary of the elections procedure. Phillip read section 7.D the bylaws aloud as required.

President

Per the bylaws, the race for President was required to occur first. The race was uncontested, with Brian Mathews as the candidate. The candidate speech, questions-and-comments, and anonymous questions-and-comments segments were held. **Brian Mathews** was elected **President** by acclamation.

Director of Infrastructure

The race for Director of Infrastructure was uncontested, with Ash Butler as the candidate. The candidate speech, questions-and-comments, and anonymous questions-and-comments segments were held. **Ash Butler** was elected **Director of Infrastructure** by acclamation.

Director of Membership

The race for Director of Membership was uncontested, with Jessica Ulibarri as the candidate. The candidate speech, questions-and-comments, and anonymous questions-and-comments segments were held. **Jessica Ulibarri** was elected **Director of Membership** by acclamation.

Director of Operations

The race for Director of Operations was uncontested, with Jason Pollard as the candidate. The candidate speech, questions-and-comments, and anonymous questions-and-comments segments were held. **Jason Pollard** was elected **Director of Operations** by acclamation.

Director of Programming

The race for Director of Programming was uncontested, with Jaki Hunt as the candidate. The candidate speech, questions-and-comments, and anonymous questions-and-comments segments were held. **Jaki Hunt** was elected **Director of Programming** by acclamation.

Director of Publicity

The race for Director of Publicity was uncontested, with Samantha Rushford as the candidate. The candidate speech, questions-and-comments, and anonymous questions-and-comments segments were held. **Samantha Rushford** was elected **Director of Publicity** by acclamation.

Director of Relations

The race for Director of Relations was uncontested, with Sam Taylor as the candidate. The candidate speech, questions-and-comments, and anonymous questions-and-comments segments were held. **Sam Taylor** was elected **Director of Relations** by acclamation.

Unfinished Business

There was no unfinished business.

New Business

There was no new business besides elections.

Adjournment

The meeting was adjourned at 1:43 pm by Phillip Koop.

Respectfully submitted,
Jeff Tyrill, Secretary

Attachments

[1] See file [kumoricon-minutes-member-20171112-attachment.pdf](#)