

Kumoricon / Altonimbus Entertainment
General Meeting of the Membership on January 14, 2018
DoubleTree by Hilton Hotel Portland
1000 NE Multnomah St, Portland, OR 97232

Call to Order

The meeting was called to order at 1:07pm by Brian Mathews.

At the opening of the meeting, 32 members were present out of 629 total, with 50 needed to reach quorum. Quorum was not met.

Minutes

Minutes approval was skipped due to not having quorum.

Reports

Brian Mathews, Chair

- Settling into the role and meeting with departments.
- Working with Outreach, which will discuss more in Good of the Order.

Ash Butler, Director of Infrastructure

- Plan to have hotels opened by end of next weekend.

Jessica Ulibarri, Director of Membership

- Registration opened the week before the elections meeting, in November. Have sold 9 VIP and just over 300 general registrations. Half came from non-website purchases—outreach or at con last year.
- Seeking staff:
 - New department: Specialty Membership—Will work with Publicity, Programming, and Relations, on badges for exhibitors, artists, panelists, press, industry, and any people who are not general attendees. Working time is Thursday - Saturday (closed Sunday), with maybe some setup on Wednesday.
 - Building new department for the registration development team, which builds the at-con registration site. Experience in or want to learn Java, SQL, Vaadin, Linux administration, and printer technology.
 - Registration, Con Suite, Cosplay Repair, MSO—Some of these areas still have coordinator positions open. All prefer experience if you have it. Con Suite staffing requires a food handler card.

Jason Pollard, Director of Operations

Brianna Campbell, Assistant Director of Operations, reported:

- Seeking staff:
 - All areas: Maid Squad, Yojimbo, IT (for IT, need to talk with Vincent first), Dispatch.
 - New department: Disabilities. Still ironing out details. Email disabilities@kumoricon.org.

Jaki Hunt, Director of Programming

- Seeking staff for all almost all positions:
 - Content, video gaming, tabletop gaming, panels, Main Events, Chibi Room, and crafts.

Samantha Rushford, Director of Publicity

- Most merchandise is already ordered.
- Working on new pin designs. Pins were really popular last year.
- Seeking staff:
 - New position: Video editing position—2 openings, outside-of-con position. Create 12-15 30-second videos based on footage we already have to use on social media, YouTube, and advertising. Talk to Brianna.
 - Merchandise and social media staff.
- Planning more TriMet ads.

Sam Taylor, Director of Relations

- Really exciting announcements are coming from the guest department.
- Working on getting Exhibits Hall, Artist Alley, and Small Press applications open.
- Working on revising autographs process. Will hopefully be announced soon.
- Maid applications are opening soon. Are doing a Maid Cafe again this year. Some returning staff have already been accepted.
- Seeking staff in all departments.

Jeff Tyrrell, Secretary

- Staff registration is open. Directors, please sign up assistants. Managers and coordinators, please sign up staff. Director delegates can also sign up all staff.
- Seeking Assistant Secretary—Help with taking minutes (both executive and membership meetings), staff registration, policies, contracts, and internal things.

Rene Webb, Treasurer

Not present. Brian Mathews reported for the department:

- Still working on numbers. Delayed over holidays.

- Treasury and Quartermaster areas need staff.
 - Quartermaster is counting money or moving things.

Unfinished Business

Quorum was not met (though there was no unfinished business anyway).

New Business

Quorum was not met.

Good of the Order

Brian reported for Outreach:

- Will be appearing at Mochitsuki—Sunday, January 28 at PSU.
 - Seeking about 10 volunteers (or more). Have a morning and evening shift available. Event is 7-8 hours. Contact outreach@kumoricon.org.
 - Lots of kids who like us, and were lining up last year for cat-ear making.

A meeting participant suggesting creating a Communications role to help with reminders and task tracking.

Jessica noted that one guaranteed way to get an autograph from guests is to register as VIP. Brian added that VIPs have a dedicated autograph session, so they generally get to spend a little more time with the guests.

A meeting participant reported that GameStorm is having a free game day on the Jantzen Beach Red Lion next Sunday.

Samantha reminded staff to please watch what you say on social media, especially if you have Kumoricon listed on your Facebook jobs or it's widely known that you're staff. Anything a staff member says is interpreted as the official word of the con. Don't guess answers that you're unsure of. Jeff added that the new staff manual contains guidance on social media comments, and that it is ok to answer basic questions like what are the con dates, but it is not ok to interpret rules. Contact Publicity or the Chair department for further guidance.

Cay reminded that there are many outreach events in many different places, and that even if you can't work at one particular event, you may be available for others, and suggested signing up using the outreach volunteer form in the staff website.

Sam suggested giving Kumoricon a star rating on Facebook.

Brianna reported that there were a lot of pending staff registrations, and stated that if you're pending, you should finish your registration.

Brian clarified that staff registration is open both in person at the meeting, and online.

Adjournment

The meeting was adjourned at 1:32 pm by Brian Mathews.

Respectfully submitted,
Jeff Tyrill, Secretary