

Kumoricon / Altonimbus Entertainment
General Meeting of the Membership on February 11, 2017
North Portland Library
512 N Killingsworth St, Portland, OR 97217

Call to Order

The meeting was called to order at 10:23am by Phillip Koop.

At the opening of the meeting, 42 members were present out of 571 total, with 47 needed to reach quorum. Quorum was not met.

Minutes

Minutes approval was skipped due to not having quorum.

Reports

Phillip Koop, Chair

- Welcome to the 2017 con year. Will be super exciting.

Ash Butler, Director of Infrastructure

Leon Lewis, Facilities Liaison, reported:

- Hiring additional Facilities Liaisons this year; mainly an at-con position, but some before-con requirements, particularly with Load-In/Load-Out. Primary role is to facilitate interactions between Kumoricon staff and convention center staff.

Jessica Ulibarri, Director of Membership

- Jessica reported that Registration opened on January 2 with no glitches, thanks to Jeff.
- In-person registration forms are still being entered.
- Hiring staff for all four sub-departments:
 - Cosplay Repair: Looking for people knowledgeable in cosplay, sewing, crafting, etc. to help cosplayers who are in panic mode. Help with costumes, make-up, hair, props. There will be training before the convention.
 - Registration: Now includes specialty check-in and line staff. Customer service, cash handling, and strong communication skills are good preparation for these positions.
 - MSO: This is where you staff go to pick up your T-shirt and staff badge. Jeff interjected that that might be changing. *[Jeff (Secretary's), note, post-meeting: The MSO report had been correct as presented.]*

- Con Suite: Working to hire six coordinators, two assistants, manager, and other staff. This where staff go to get food. Con Suite Staff should have a food handler card.

Jason Pollard, Director of Operations

Ben Riker reported:

- Need Yojimbo. Also hiring for Dispatch, Office Staff, and IT Staff. Those who have experience with networking/IT, or those who want to build skills in conflict resolution, are good for these positions.
- Working on getting new equipment up and running.
- Not spending as much money as expected would have to.

Quorum was met at this time.

Jaki Hunt, Director of Programming

- Need staff in all content-related positions (most any convention space not Exhibits Hall or Registration).
- AMV Contest will be first submission form to open. Panels will probably open around March.

Samantha Feldman, Director of Publicity

- New 2017 website theme active.
- Social media is up and running.
- Hiring management:
 - Promotions: Merchandise and help with outreach.
 - Press Office: Work in Press Office.
- Hiring for all general staff positions; Merchandise, Press Office, etc.

Sam Taylor, Director of Relations

- Quite busy the last couple of months.
- Todd Haberkorn and Vic Mignogna are coming.
- Will be quite a few guest announcements in the next couple of months.
- Industry:
 - Industry and Partner Table applications have opened.
 - Includes other cons as well as companies like Dark Horse.
 - Working with several cultural groups to get more cultural content.
 - Exhibits Hall applications opened. Already half full.
 - New table type: Small Press. For artists that are a little “too big” for Artist Alley, but too small for Exhibits Hall. Small Press and Artist Alley applications are opening in March.
- Charity: Have chosen Doernbecher again. Doing a lot of promotions work for charity this year.

- Looking for staff in all areas. Upper management is mostly filled. Looking for at-con staff especially.

Jeff Tyrrell, Secretary

- Staff registration opened February 6.
- Regarding end-of-term calculations, because of the quorum bylaws amendment last year, this meeting would have counted as long as we had met 1/2 of quorum. Since we met quorum, it's a moot point now, but if you were wondering at the opening of the meeting, now you know.

Rene Webb, Treasurer

- Looking for Treasury staff. If are new Treasury staff, will need cash handling experience. Would prefer recommendation from another director.
- Robert Trotter is the returning Quartermaster. Looking for Load-In/Load-Out staff. Before- and after-con position only.
- Looking for coordinators for at the locker or at the con.

Outreach Committee

Phillip reported the formation of a new group this year, an Outreach Committee, which will bridge the gaps left due to so many events being handled in different departments. For example, there would be Programming outreach events such as Asian Celebration, Publicity outreach events such as tables at conventions, and Relations outreach events such as events to court industry. There were also some Registration outreach events. Now merged into a committee. So far it's been very effective, and Sam will report on what it's been doing.

Sam Taylor reported on Outreach:

- Since Kumoricon 2016: Newcon, Mochitsuki, OryCon, and Otakon Vegas.
- You can sign up to volunteer at outreach events in the staff area of the website. Encourage staff from multiple departments to represent the con.
- Future events: Asian Celebration, MiyakoCon, Sakura-Con, BetaCon (new gaming con, same weekend as Sakura-Con)

Phillip reported that we also held an event with OMSI in which we collaborated on the Ghibli film retrospective.

Unfinished Business

There was no unfinished business.

New Business

Phillip called for corrections or objections to the minutes for December 3, 2016. Hearing none, the minutes were approved.

Good of the Order

Jessica noted a sub-department within Membership: Registration Development. This is a great position for folks with experience coding.

Devin asked if we have our final profit and loss amounts. Phillip reported that it is still being finalized.

Angeline (Maid Squad Manager) announced she's is coordinating escape room team building events for anyone interested.

Ben noted that Maid Squad is another department in Operations.

Adjournment

The meeting was adjourned at 10:47am by Phillip Koop.

Respectfully submitted,
Jeff Tyrrill, Secretary