

Kumoricon / Altonimbus Entertainment

Regular Meeting of the Membership on September 16, 2023, 1:00pm

Via Discord and Twitch

Call to order

The meeting was called to order at 1:02pm by Robert Trotter.

At the initial quorum count, the meeting continued once 20 members signed in as present, thus meeting quorum. In total during the meeting, 30 members signed in as present out of 690 total, with 20 needed to reach quorum.

Minutes

No minutes were ready for approval.

Reports

Chair

Robert Trotter, Chair, presented slides *[lightly copy-edited]*:

- It's been a quiet month
- Looking for more staff

Infrastructure

Leon Lewis, Director of Infrastructure, presented slides *[lightly copy-edited]*:

- Our room block at the Hyatt is full. We still have space in our room block at the DoubleTree.
- We are working on adding one more smaller block before con.
- Working with other departments on various projects.
- Infrastructure is hiring!
- Hiring for a second Assistant Director. Folks with previous experience in operations and facilities at Kumoricon or other conventions should reach out if interested.
- We are hiring in all departments.
 - KumoriMarket is a front-facing department. Staff in this department work with vendors and attendees inside the KumoriMarket.
 - Facilities, IT, and Hotels all work behind the scenes with other departments and the venues to ensure things run smoothly.
- Please email infrastructure@kumoricon.org if you are interested in staffing any of our departments.

Membership

Robert Trotter, Chair, presented slides on behalf of Zarek Lee, Director of Membership *[lightly copy-edited]*:

- 2023 Registration Numbers (as of 9/15)
 - Attendee pre-registrations: 3,570
 - VIP: 26 (96 left)
- What has Membership been up to?
- Meetings, meetings and more meetings

- Registration Hall layout is in the final process
- We have scheduled a day to go to our storage unit to do inventory.
- Registration team trainings are scheduled to start soon.
- OUR Departments:
 - Accessibility
 - Cosplay Repair
 - Kumori Staff Station
 - Registration Hall
 - Attendee
 - Specialty
 - Staff
 - VIP
 - Volunteer
 - Reg Software Development
- Staff spotlight:
 - Registration Hall Staff
 - Registration Hall Staff will work in one of 5 areas within the Hall
 - General duties for all areas of the Registration Hall include customer service & computer usage while Checking in those attending our event.
 - Current staff count: 15 out of 200
- Friendly Reminder For all Staff:
- Please make sure your personal staff data is up-to-date.
- This includes but is not limited to:
 - Preferred name
 - Pronouns
 - How you want your pronouns to be displayed
 - Shirt size
 - Emergency contact information
 - Allergies or medical conditions
 - Badge image
- Please also make sure if you haven't done so recently that you review the general convention staff manual and staff harassment training document. While there has been no major changes to these documents it is always good to review them at least once a year as a refresher.

Operations

Tami Hatfield, Operations Assistant Director, presented slides [*lightly copy-edited*]:

- Ops staff training: Deshi Training Start!!
- Security contract: Being finalized
- Recruitment: We still need more staff<3
 - Ronin - general level Ops staff
 - Shinobi - veteran staffers apply
 - Deshi - Ops trained staff working other areas
 - Further inquiries on staffing opportunities can be sent to operations@kumoricon.org
- DESHI TRAINING!!
- Operations is presenting a training capsule for Deshi at breakouts!!
- Deshi or Operations Staff should attend this training. It is mandatory to have training but we will have multiple sessions to accommodate staffer availability, so if you cannot attend today, we will have training again at the next membership meeting.

- We hope you can make it!!

Programming

Steven Garcia, Director of Programming, presented slides *[lightly copy-edited]*:

- The panels team is working hard on panel selection and scheduling
- Cosplay Contest opened!
- Cosplay Lip Sync is closing soon! (Sep 30)
- AMV Contest entries have closed and the AMV team is reviewing all your wonderful submissions!
- Many other sign-ups will be closing in October so please visit <https://www.kumoricon.org/activities> for more info on all of our fun and exciting events
- Currently in search of:
 - Panel Tech Staff
 - Programming Booth Coordinator
 - Crafting Staff [Cat Ears]
 - Fashion Show Staff
- <https://www.kumoricon.org/open-positions>

Publicity

Panda Rushford, Assistant to the Director of Publicity, presented slides *[lightly copy-edited]*:

- WERK'N ON MERCH
 - Our team is tirelessly working on merchandise, designing and ordering last minute goodies that look super cute
- DOIN ANNOUNCEMENTS
 - We have also had a nearly literal mountain of announcements and still more to come! Which guest or event are you most excited about? Have you checked the website for your favorite contest news?
- BEIN' SUPPORTIVE OF DEADLINES
 - Please PLEASE PLEASE for the love of Ghost Neko, be the change you want to see in the convention and get everything you need printed, designed and made by Publicity in ASAP. We have print deadlines to meet and they are strict!
- Publicity is hiring for the following staff:
 - Website Staff
 - Website Manager
 - Moderators
 - BOOTHS
 - Merch
 - Info Booth
 - Publicity (Office)
 - Copy Editors

Relations

Amber Feldman, Director of Relations, presented slides *[lightly copy-edited]*:

- Voice Actors
 - Keith Silverstein
 - Dani Chambers
 - Lauren Landa
 - Howard Wang
 - Patrick Pedraza

- Music Guests
 - Crusher
 - darkbluecat
- Cosplay Guests
 - Black Bettie Cosplay
- We are currently looking for:
 - Guest Driver Coordinator
 - Guest Drivers
 - Guest Gopher
 - Guest Liaisons
 - Cosplay Guest Liaisons
 - Autograph Manager
 - Autograph Staff
 - Industry Staff
 - Green Lounge / Green Room Staff
- We may have announced [ten] more guests, but we're not stopping there! We still have more in the works!
- Please keep feedback coming, as we do read the guest requests and feedback!

Amber also reported:

- STEREO DIVE FOUNDATION will be our headline band this year.
- ACME will be returning for an after party to be held after Closing Ceremonies on Sunday.
 - This will be the first year we are holding a formal after party in partnership with FAKE STAR.
 - Full details can be found at <https://kumoricon.org/afterparty>

Secretary

Andrew Young, Assistant Secretary, presented slides *[lightly copy-edited]*:

- The Secretary team has been busy with life, the universe, and everything... well, mostly life things, but we're doing the best we can to hang in there.
- The special election for the Director of Infrastructure went well. Thank you to all who voted, our tellers, and our election moderator.
- We're still ratifying staff as quickly as possible.

Treasurer

Timothy Trotter, Treasurer, presented slides *[lightly copy-edited]*:

- We are closing in [on con] and our Supply and Logistics Manager. Trevor is making transportation plans.
- We are always looking for Load-In / Load-Out.
- Staff Openings
 - Assistant Treasurer (1 Position)
 - Treasury Staff (4 Positions)
 - Load-In and Load-Out (Several Positions) JOIN LILO
 - (General, Coordinators, and Drivers)

Outreach

Devin Hunter, Outreach Committee Chair, presented slides *[lightly copy-edited]*:

- No new events since last report.
- Working on getting flyers printed for the upcoming events.

- We have a new giveaway item that we are testing out at our final events. Details coming soonTM
- Getting ready for next year.
- The outreach team runs on the enthusiasm of our volunteers!
- Stay up to date on upcoming events and workgroup meetings!
- Next meeting: September 26 @ 6PM on the staff Discord in #outreach-voice
- Upcoming Events:
 - Rose City Comic Con - September 22-24 (Portland, OR)
 - GeekGirlCon - October 7&8 (Seattle, WA)
 - Portland Retro Gaming Expo - October 13-15 (Portland, OR)

Unfinished business

There was no unfinished business.

New business

There was no new business.

Good of the order

Anime Movie Minute

Robert presented a list of upcoming anime on behalf of Heather [see slides attachment for list].

Joining staff

- Want to join staff but not sure what you want to do?
 - Visit <https://www.kumoricon.org/open-positions> to read about all the positions we have available.
- Know what you want to do or need some help making a decision?
 - Visit <https://www.kumoricon.org/staff-application> to apply or take a small survey so we can help you figure out what to do.

Good of the order is accepting submissions!

- You can email good.of.the.order@kumoricon.org!

Adjournment

The meeting was adjourned at 1:34pm by Robert Trotter.

Submitted, and revised and approved by the members,
Marie Jackson, Secretary

Attachment: Presentation slides

See file *kumoricon-minutes-member-20230916-attachment.pdf*